



United States Bankruptcy Court
Eastern District of Louisiana
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R. Marla Hamilton
Clerk of Court

May 5, 2005

Memorandum To: Bankruptcy Bar, Eastern District of Louisiana

Subject: Motion Day Calendar

To assist the court, attorneys, and parties, we will begin e-mailing the motion day calendars to interested parties the day before motion day. The e-mail will include as an attachment a .pdf calendar of the motion day docket that is current as of the time it is e-mailed.

We are compiling a list of e-mail addresses, and will make separate e-mail lists for Section A and Section B. If you are interested in receiving the motion day calendar the day before motion day, please send an e-mail as soon as possible to webmaster@laeb.uscourts.gov with the e-mail address to be included. Please be sure to indicate if you would like to be on the Section A e-mail list, the Section B e-mail list, or both.

We expect to start sending the e-mails with the motion day calendars during the week of May 16, 2005. The e-mails will go out by the early afternoon on the days before motion days.

Having the calendar the day before motion days should be helpful in preparing for the hearings, and alleviate the need for calling chambers to determine what is coming up for hearing. We ask that to the extent it is possible, counsel determine whether a court appearance is necessary before the morning of motion day and avoid calling chambers the morning of motion day with routine questions. At that time, chambers personnel are busy handling the motion day docket.

Marla Hamilton
Clerk of Court